



# Your Wedding

HARTSFIELD MANOR  
BETCHWORTH • SURREY

## When choosing a venue for your wedding, you want the very best

As the backdrop for your fairy-tale wedding, this 19th century manor house offers stunning beauty and historic grandeur. Rooms with character, from high ceilings to cosy lounges with real log fires and far reaching views across the Surrey Hills.

Upon entering Manor you will already find the impeccable setting for your photos. From the grand staircase and archways for confetti photos, to our picturesque gardens. Our light and airy rooms are features within and perfect for those indoor photos.

For something really exceptional, why not consider the option of taking exclusive use of the manor house for your special day. Whether couples are seeking a civil ceremony or reception venue, Hartsfield Manor is ideal in every way. More recently we have become a popular venue for the renewal of wedding vows.

Here, the smallest of details really do make a huge difference. Our dedicated and experienced wedding coordinators will help plan your wedding from start to finish. On your special day they will be on hand to ensure your wedding is as individual, exciting, and memorable as you have always dreamt.



## A charming hotel with a loving history

Hartsfield Manor was built in the 1860s as a private family home by Arthur Woodriff-Jaffray. Sadly, Arthur died in a shooting accident and never got to see the completed house. In 1871 his young widow Mary, remarried Captain James Moir. They had six children together and occupied the house in the early 1870s.

During the Second World War, the house was used by the Canadian Army as a hospital. After the war, it became a hotel, then a training college for Midland Bank. The house has had an interesting and varied history – a collection of original photos discovered in the attic are on display in the reception area.

Hartsfield Manor is now privately owned, cared for and maintained to the highest quality, making it the beautiful wedding venue you see today. We are licensed to host civil ceremonies for up to 90 people in our elegant reception suites, overlooking our 16 acres of parkland gardens, and we can cater for up to 120 people for your wedding breakfast.

Hartsfield Manor's 50 stunning en-suite bedrooms offer your guests a unique stay in our grand property.

A bride and groom are shown in a romantic embrace, kissing. The bride is wearing a white wedding dress with a long, flowing veil and holding a large bouquet of white flowers. The groom is in a dark suit. They are standing in front of a large, mature tree. The background is a soft-focus landscape with more trees and a clear sky.

# The Big Day

What to expect from your wedding  
at Hartsfield Manor

## This is your unique day & it has to be perfect...

Every room in Hartsfield Manor is as beautiful as the next. It can be dressed to suit the style and theme of your day, whether it's your wedding reception, ceremony, or both.

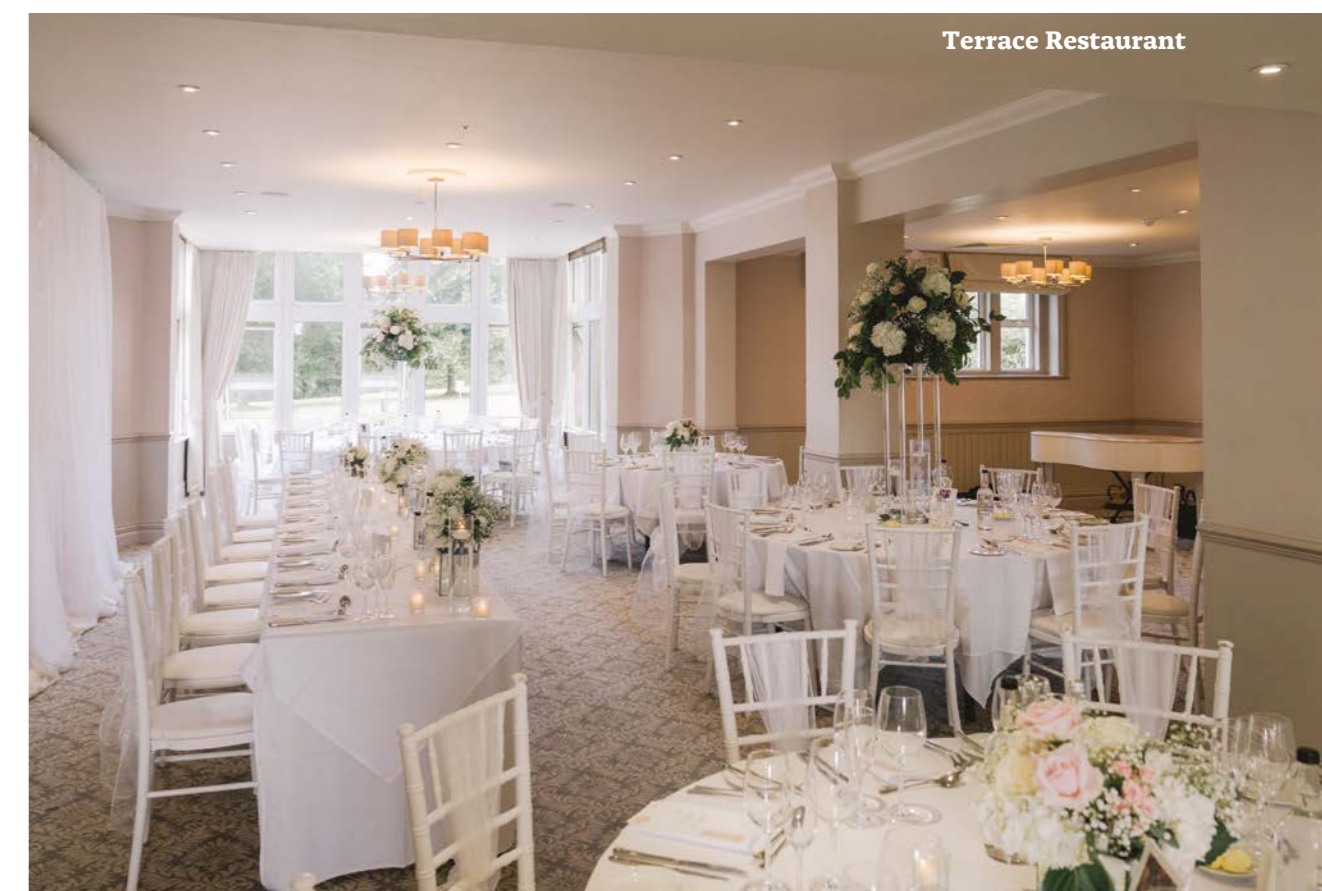
No doubt you have ideas about your special day, from classic & traditional to creative & quirky. Why not let your imagination run riot? Or if you're looking for inspiration, we can provide plenty of suggestions. We believe no two weddings should ever be the same.

Hartsfield Manor was designed with space and flexibility in mind. Enjoy an intimate gathering in the Brockham suite for up to 40 guests, or for larger parties in the Terrace restaurant for up to 120 guests.

Outside, the stunning grounds are picture perfect. Whilst you capture the moment, we'll host your drinks reception on the terrace and keep the conversation flowing with tall Pimm's and decadent Champagne, as your guests enjoy a string quartet.

We are fully licensed to hold a civil ceremony for you and cater for the whole day. You can reserve up to 50 of our luxurious rooms and suites, so that we can accommodate your guests with ease and style.

With dancing and singing into the small hours, you will have the send off of your life, with memories to savour and share forever.





# Our Grounds

Because the outside is just as important as the inside

There are a whole host of idyllic photo opportunities around the grounds, whether it's for those intimate shots of just the two of you, or capturing a shot of your entire family. Our giant chess board acts as the perfect ice breaker for your guests who may be meeting for the first time.





# Luxurious Rooms

It doesn't have to end with the last dance,  
you & your guests can stay in comfort

The perfect place to get  
away from it all...  
relax & recharge

For many wedding parties, it's a rare chance to spend time with friends and family from far and wide.

Arrive early and calm those butterflies with a relaxing massage, romantic stroll in the grounds, or simply put your feet up in the lounge and enjoy catching up with friends and family, before the excitement begins.

As the build-up gathers momentum, our team will make sure you and your guests feel extra special. We'll take care of it all.

Then on the day itself, we will be there whenever we are needed. Nothing is more important to us than your big day. We believe that your post-wedding glow should last well beyond the event itself.

As the party winds down, retire to your luxurious wedding suite and in the morning, wake up to a delicious breakfast. Where better to start your married life together?

The next day, guests can explore our beautifully landscaped grounds, line up a croquet tournament, or simply relax in the lounge and flick through the papers. There's more than enough to do as you while away a few days.



Honeymoon suite



Dressing room



# Accommodation

Accommodation includes a full English and continental breakfast. Manor rooms will be sold on a first come first served basis, followed by the annexe and lodge rooms.

## Main House Bedrooms:

Junior suite – single or double occupancy – **£189**  
Main house double – single or double occupancy – **£159**

## Charlwood Annexe or Lodge Bedrooms:

Annexe double occupancy – **£159**

## Headley Wing Bedrooms:

Cosy rooms – single occupancy – **£109**

*Cots are available on request  
Some Junior suites can be adapted to twin rooms*



**Extra children's beds are charged at £10 per bed & include a children's breakfast the following morning**

**Bedroom rates are offered per room per night for both pre-wedding and wedding night stays**



# Civil Ceremonies

Hartsfield Manor is licensed to hold civil marriages with a choice of four rooms for up to 120 guests, with ceremonies from 1pm throughout the year. Ceremonies arranged before 2pm require canapés during the drinks reception. To book your ceremony please contact the Leatherhead Registry Office on 01372 832806 or scan the QR code below. There is a charge for this service which is quoted for on application with the registry office.

Our expert team is on hand to help with guidance and advice for every step of your wedding. Feel free to get in touch if there is anything we can help you with to make your dream wedding day a beautiful and memorable reality.



Hartsfield Lounge

## Hartsfield Lounge

With an abundance of natural daylight, the Hartsfield Lounge is ideal for larger weddings. The high ceilings and amazing views offer a magnificent backdrop for your photos.

Up to 90 guests  
**£950**



Brockham Suite

## Brockham Suite

For more intimate weddings, your ceremony can be held in the beautiful Brockham Suite, complete with feature fireplace and stunning outlook to our gardens and the Surrey Hills beyond.

Up to 40 guests  
**£600**

£500 discounted evening room hire is charged for reception only bookings

## Hartsfield Pavilion

Our beautiful gazebo promises to be a stunning summer location for your ceremony, complete with colourful flowerbeds. Available between April and October only. (Includes outside chairs and wet weather option).

Up to 120 guests  
**£1,350\***



Hartsfield Pavilion

## Terrace Restaurant

Our bay window gives the perfect backdrop for your wedding ceremony in the Terrace Restaurant, with a beautiful view of the front lawns – a perfect place to say “I do”.

Up to 120 guests  
**£950**

\* Outside wedding ceremonies require a live musician, therefore a live pianist is provided for £395 (includes ceremony, drinks reception & the wedding reception). £95 – cream aisle runner.



Terrace Restaurant

# Wedding Packages

## Enchanted Package

- Dressing room on the morning of the wedding
- Red carpet arrival
- Dining room hire
- 1 reception drink of Prosecco or Pimm's
- 3 course set wedding breakfast, tea, coffee & chocolate mints
- Half a bottle of house wine
- A glass of Prosecco to toast
- Cake stand & cake knife
- Wedding coordinator
- Events manager to act as toastmaster
- Honeymoon suite for your wedding night
- Menu tasting for the wedding couple
- Chiavari chairs & sash for dining
- All white linen, cutlery, crockery & glassware
- Wooden dance floor

## Fairy-tale Package

- Dressing room on the morning of the wedding
- Red carpet arrival
- Dining room hire
- ★ 2 reception drinks of Prosecco or Pimm's (Champagne upgrade £2 per guest)
- ★ 4 canapés at the drinks reception
- ★ 3 course choice wedding breakfast, tea, coffee & chocolate mints
- Half a bottle of house wine
- A glass of Prosecco to toast (Champagne upgrade £1 per guest)
- Cake stand & cake knife
- Wedding coordinator
- Events manager to act as toastmaster
- Honeymoon suite for your wedding night
- ★ 2 main house double rooms
- Menu tasting for the wedding couple
- Chiavari chairs & sash for dining
- All white linen, cutlery, crockery & glassware
- Wooden dance floor

## Happily Ever After Package

- Dressing room on the morning of the wedding
- Red carpet arrival
- Dining room hire
- ★ Staircase dressing of fairy lights, greenery & gypsophila
- ★ 2 reception drinks of Champagne or Pimm's
- ★ 4 canapés at the drinks reception
- ★ 3 course choice wedding breakfast, tea, coffee & chocolate mints
- ★ Half a bottle of upgraded wine
- ★ A glass of Rosé Champagne to toast
- Cake stand & cake knife
- Wedding coordinator
- Events manager to act as toastmaster
- Honeymoon suite on wedding night
- ★ 2 junior suites
- Menu tasting for the wedding couple
- Chiavari chairs & sash for dining
- All white linen, cutlery, crockery & glassware
- ★ Floral centrepieces for the wedding breakfast
- ★ Pianist for the ceremony, drinks reception & dinner
- ★ DJ for the evening reception, from 7pm to midnight
- Wooden dance floor

# Add Exclusive Hire

For something really special, why not consider taking exclusive use<sup>†</sup> of the Manor House for your special day, including our stunning gardens overlooking the Surrey Downs.

With our exclusive use package, we do not hold any other function in the Manor House, so your day is completely private. Enjoy our undivided attention with a secluded romantic setting, providing the perfect backdrop for your special day.

### COSTINGS 2025/2026

**£3000** Friday, Saturday & Bank Holiday Sunday

**15% off** Sunday to Thursday

2027 PRICES AVAILABLE ON REQUEST

Complimentary exclusive hire offered for Fridays in 2025 for contracted weddings over £12,950

**Complimentary exclusive hire offered when you are contracted to guarantee 50 bedrooms**

<sup>†</sup>Exclusive use of Hartsfield Manor begins from 12 noon but does not include the Conference Centre or Hartsfield Lodge. With exclusive use you are required to take a minimum of 20 bedrooms for mid-season and main packages, and 25 bedrooms for our Winter offering.

**COSTINGS**

**£130** per guest 2025 | 2026 **£135** per guest  
Friday & Saturday Friday & Saturday

15% OFF SUN TO THUR. 2027 PRICES AVAILABLE ON REQUEST  
NB. Minimum numbers may apply

**COSTINGS**

**£148** per guest 2025 | 2026 **£152** per guest  
Friday & Saturday Friday & Saturday

15% OFF SUN TO THUR. 2027 PRICES AVAILABLE ON REQUEST  
NB. Minimum numbers may apply

**COSTINGS**

**£186** per guest 2025 | 2026 **£192** per guest  
Friday & Saturday Friday & Saturday

15% OFF SUN TO THUR. 2027 PRICES AVAILABLE ON REQUEST  
NB. Minimum numbers may apply

£500 discounted evening room hire fee is charged for reception only bookings.

**'Happily Ever After' package surcharges applicable:**  
£7 for children & teens | £26 for weddings under 60 adult guests



# Wedding Offers

## WINTER PACKAGE

### Includes:

- Dressing room on the morning of the wedding
- Red carpet arrival
- Dining room hire
- One reception drink of Prosecco
- Three course wedding breakfast with coffee and mints
- Half a bottle of house wine
- A glass of Prosecco to toast
- Bacon or vegetarian baps for the evening reception
- Silver cake stand and knife
- Wedding coordinator
- Events manager to act as toastmaster
- Honeymoon suite for your wedding night
- Menu tasting for the wedding couple
- Chiavari chairs and sash for ceremony and dining
- All white linen, cutlery, crockery and glassware
- Wooden dance floor

**£110** PER HEAD

January to March & November 2025 – £110 pp | January to March 2026 – £115 pp  
Minimum 60 adult day guests required  
Ceremony/reception room hire charge not included

Includes exclusive use of Hartsfield Manor\*

\*Minimum of 25 main house rooms required | Terms and conditions apply

## Mid-season PACKAGE

### Includes:

- Dressing room on the morning of the wedding
- Red carpet arrival
- Dining room hire
- One reception drink of Prosecco or Pimm's
- Three course wedding breakfast with coffee and mints
- Half a bottle of house wine
- A glass of Prosecco to toast
- Silver cake stand and knife
- Wedding coordinator
- Events manager to act as toastmaster
- Honeymoon suite for your wedding night
- Menu tasting for the wedding couple
- Chiavari chairs and sash for ceremony and dining
- All white linen, cutlery, crockery and glassware
- Wooden dance floor

**£120** PER HEAD

April, May & October 2025 – £120 pp | April, May & October 2026 – £125 pp  
Minimum 60 adult day guests required  
Ceremony/reception room hire charge not included

Upgrade to exclusive use for just £2,000\*

\*Minimum of 20 main house rooms required | Terms and conditions apply



# Exceptional Food

For a sparkling occasion

Fresh and locally sourced ingredients of the highest quality, for your special day

Hartsfield Manor is adaptable and flexible enough to cater for any style of wedding. If you are having a church service, we can arrange a pre-ceremony brunch, after-service cocktails, or full reception complete with embarrassing speeches. And we can provide catering for your evening knees-up too.

We have a package for all tastes and budgets – not that you're thinking about that right now! But everything we prepare for you is fresh and of the highest quality, locally sourced where we can and most of all, sumptuous.

Dietary requirements of all types, such as dairy, gluten and nut free, and preferences, such as vegan and halal, are not a problem – we guarantee to look after your guests.



# Your Wedding Breakfast

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## Starters

### Spring & Summer

Available April - October

Roasted tomato & pepper soup,  
fried mozzarella, olive tapenade\* (v)

Chicken & leek terrine, cherry compote, brioche toast\*

Salmon niçoise salad\*

Ham & Emmental cheese croquette, dressed leaves,  
gherkin & mustard mayonnaise

Grilled tiger prawn, avocado mousse, garlic chilli & lime dressing\*

Summer goat's cheese & beetroot terrine,  
basil oil, brioche toast\* (v)

### Autumn & Winter

Available November - March

Leek & potato soup, deep fried Brie, crispy leeks\* (v)

Pork & chestnut terrine, tomato & apple chutney, brioche toast\*

Tian of crayfish, tomato tartare, lemon & lime mayonnaise\*

Confit duck leg rilette, sweet chestnut purée, garlic croûte\*

Stuffed mushroom, goat's cheese, spinach,  
roquette, balsamic glaze\* (v)

Beetroot cured salmon gravlax,  
caper & pickled shallots, lemon purée\*

## Main Courses

### Spring & Summer

Available April - October

Free range chicken breast, tarragon jus\*

6oz rump of lamb, red wine jus\* †

6oz fillet of beef, pan gravy\* †

Sage & Parma ham wrapped pork fillet,  
Dijon cream sauce\*

Olive crusted cod, spicy tomato sauce\*

Pan roasted salmon, citrus nage\*

Pea & asparagus risotto\* (v)

Baked roasted pepper, feta & olive,  
saffron cream sauce\* (v)

*All main courses are served with seasonal vegetables & a  
choice of potato – crushed new, dauphinoise or Hasselback  
(1 potato type for all chosen main course dishes)*

Please notify us in advance if any of your guests  
have specific dietary requirements or menu requests,  
to include vegan, dairy and halal.

## Main Courses

### Autumn & Winter

Available November - March

Free range chicken supreme, rosemary scented jus\*

Braised lamb shoulder, pan gravy\* †

6oz fillet of beef, pan gravy\* †

Pan roasted duck breast, black cherry jus\*

Pan roasted cod, wild mushroom cream\*

Garlic & herb crusted salmon, buttercream sauce\*

Sweet potato, chickpea & olive tagine,  
warm couscous, tzatziki\* (v)

Spicy lentil & sweet potato pithivier, blue cheese sauce (v)

*Show-stopping sharing boards & family style  
wedding food is available for your wedding day.*

*Served to the middle of tables, our sharing platters  
offer the ultimate social dining experience & create a  
relaxed, fun atmosphere. We are more than happy  
to create a tailored menu just for you.*

## Desserts

### Spring & Summer

Available April - October

Vanilla crème brûlée, shortbread\*

Chocolate torte, summer berry compote

Mango & passion fruit cheesecake\*

Lemon & elderflower tart, raspberry sorbet

Eton mess\*

### Autumn & Winter

Available November - March

Sticky toffee pudding, butterscotch sauce, vanilla ice cream\*

Dark chocolate & orange tart, Chantilly cream

Vanilla cheesecake, poached rhubarb\*

Warm apple, blackberry, almond crumble, vanilla custard\*

Red wine poached pear, Champagne sorbet\*

**The wedding breakfast will be followed by  
tea, coffee & chocolate mints**

(v) – vegetarian

\* These dishes can be offered as a gluten free option

† A supplement charge will apply

# Evening Food

## BBQ

Choose 3 items from the following meat dishes:

- 6oz beefburger\* & brioche bun
- Hartsfield pork sausages
- Cajun salmon steaks\*
- Piri-piri chicken kebabs\*
- Jerk chicken kebabs\*
- Lamb kofta\*

Vegetarian substitutes are served alongside the main BBQ options

Choose 3 items from the following salad dishes:

- Tomato & olive salad\* (v)
- Corn on the cob\* (v)
- Mini baked potato, sour cream\* (v)
- Coleslaw\* (v)
- Pasta salad\* (v)
- Dressed leaves\* (v)
- Potato & spring onion salad\* (v)

If a BBQ is provided for your evening, 100% of your guests must be catered for.

— COSTINGS —

**£25.00** per guest

## Hog Roast

Choose something different for your evening buffet by selecting our hog roast package. It's sure to be a crowd pleaser.

### Hog Roast package includes:

- Whole succulent spit-roasted pig\*
- Vegetarian burger (v)
- Crispy crackling
- Floured rolls or brioche buns (v)
- Tomato pasta salad (v)
- Homemade sweet apple sauce\* (v)
- Lemon & thyme sautéed potatoes\* (v)
- Coleslaw\* (v)
- Green leaf salad\* (v)

If a Hog Roast is provided for your evening, 100% of your guests must be catered for.

— COSTINGS —

**£25.00** per guest

Minimum number of 75 guests

## Fun Foods

Passed around on platters to keep the dance floor full. Choose 3 items from the following menu:

- Mini 4oz beefburger or chicken burger\*
- Halloumi, roasted pepper & sweet chilli burger\* (v)
- Selection of meat feast & vegetarian pizza\* (v)
- Mini southern fried chicken & skinny fries\*
- Plaice goujons & skinny fries
- Falafel & skinny fries (v)

If fun food is provided for your evening, 75% of your guests must be catered for.

— COSTINGS —

3 items **£25.00** per guest

## Evening Buffet

Choose from a delicious selection of hot & cold buffet options, served with a selection of dips:

- Filled sandwiches\* (v)
- Bruschetta, smoked salmon, cream cheese & chive\*
- Bruschetta, sun-dried tomato, mozzarella & pesto\* (v)
- Mini vegetarian spring rolls (v)
- Vegetable samosa (v)
- Classic British mini sausage roll
- BBQ marinated chicken wings\*
- Teriyaki beef skewers\*
- Lamb kofta\*
- Bowls of chips, mayonnaise & ketchup\* (v)
- Cajun spiced wedges, sour cream\* (v)

If an evening buffet is provided for your evening, 75% of your guests must be catered for.

6 items **£22.00** per guest

7 items **£24.00** per guest

8 items **£26.00** per guest

International cuisine options available on request

## Grazing Platters

A varied & colourful selection of charcuterie & accompaniments, beautifully displayed on numerous grazing boards:

- Meats
- Cheeses
- Crackers
- Mini pork pies
- Pâté
- Chutney
- Crudités
- Bread
- Olives
- Grapes

If grazing platters are provided for your evening, 75% of your guests must be catered for.

— COSTINGS —

**£26.00** per guest

NB Supplement charges apply

(v) – vegetarian \* These dishes can be offered as a gluten free option

# Canapés and Little Guests

## Canapés

Serve canapés to your guests. Options available:

- Salmon mousse, soured cucumber\*
- Mini Yorkshire puddings, roast beef & horseradish cream
- Cherry tomato & bocconcini kebabs\* (v)
- Filo wrapped prawns, selection of dips
- Mini spiced lamb kofta, mint salsa\*
- Crispy halloumi & tomato salsa\* (v)
- Honey roasted sesame glazed sausages
- Mini southern fried chicken
- Grilled prawn & mango skewer\*
- Mini classic sausage rolls
- Ham hock croquette
- Wild mushroom & brandy pâté\* (v)
- Sun blushed tomato & basil bruschetta (v)
- Roast pepper & feta tartlet (v)
- Welsh rarebit on ciabatta, red onion relish (v)
- Breaded buffalo mozzarella & garlic mayonnaise (v)

### COSTINGS

**£10.00** per guest, based on 4 canapés

Priced at £4.00 per child, based on 4 canapés

## Little Guests

Don't forget about the little guests on your wedding day. Let them join in the celebrations by offering a special children's menu.

### Starters

- Fruity sweet melon balls\* (v)
- Carrot & cucumber sticks with houmous\* (v)
- Garlic bread, with or without cheese (v)

### Main Course

- Fish fingers or chicken nuggets with chips & peas
- Sausage, mash & peas
- Penne pasta in a tomato sauce (v)

Alternatively, children can enjoy a ½ portion of an adult main meal  
(Gluten free options available on request)

### Dessert

- Chocolate brownie & ice cream
- Fruit salad\* | Trio of ice cream\* | Banana split \*

### Drinks

2 arrival drinks & 2 drinks served with the wedding breakfast

**£35.00** per little guest

Offer valid for children 2-12 years, children under 2 years old eat for free  
Ages 13-17 years will be considered a teen at £75.00

(v) – vegetarian \* These dishes can be offered as a gluten free option

# Additions

Cream aisle runner – **£100.00**

Unlimited tea & coffee station, available from 1-10pm – **£95.00**

Bottles of beer – **£50.00** per 10 bottles

Garden games – **£300.00**

Late license from midnight until 1:00am – **£200.00**

Pre-night dinner with tea & coffee - **£35.00** per guest

2 course supplier meal including soft drink – **£30.00** per person

Shots as a favour – **£4.50** per guest

Cocktails – **£10.00** each

### Pre-ceremony

Finger sandwich platter – **£6.50** per guest

Mini afternoon tea, sandwiches & scone – **£10.00** per guest

### Dressing room

Fresh fruit, pastries & juice – **£5.50** per guest

Prosecco & sandwich lunch with snacks – **£15.50** per guest

Glass of Prosecco & snacks – **£10.00** per guest

Laurent-Perrier magnum – **£180** per magnum

## Frequently Asked Questions

### How long can I provisionally hold a date for?

We are happy to provisionally hold a date for up to seven days from your visit to Hartsfield Manor.

### What is the payment schedule for Hartsfield Manor?

We require a non-refundable deposit of 15% to confirm your wedding. A second 30% deposit is required 9 months prior to the event and a third 30% deposit will be due 6 months prior to the date. Full settlement of the balance will be required 21 days prior to the event.

### Do you have a sound system that we can use?

Yes, you can provide your own playlist for us to play through our speaker system in the lounge and dining room. Alternatively, we can allow live performers such as a string quartet, singers, guitarists or pianists. Please note that the sound system is available until the end of the Wedding breakfast, after which your evening entertainment will then take over.

### Can we have confetti at Hartsfield Manor?

Yes, we permit natural petals to use outside on the grounds.

### What time does the bar close?

Our bar closes at midnight. However, there is a possibility to extend the alcohol and music license until 1:00am (subject to availability).

### When do we have to confirm final numbers?

We need an idea of your final numbers four to six weeks prior to your wedding date and actual final numbers need to be confirmed at least two weeks before your wedding.

*For all enquiries or to book  
an appointment:*

**01737 845300**

**events@hartsfieldmanor.co.uk**

**www.hartsfieldmanor.co.uk**


Hartsfield Manor

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**MANOR**  
COLLECTION

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